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June 1, 2022

ELECTRONIC MAIL

To: 24 Pre-Qualified On-Call Contract Consultants of LA Sanitation

LA SANITATION ON-CALL CONSULTANT SERVICES CONTRACT ISSUANCE OF TOS SN-141 – COMPREHENSIVE MONITORING AND SPECIALIZED SERVICES FOR CIMPS, TMDLS, AND SCW PROGRAM

LA Sanitation (LASAN) is soliciting responses from 24 Prime Consultants on the Pre-Qualified On-Call List. Attached are details of required services for the Task Order Solicitation (TOS). To be considered responsive, Prime Consultants must attend a **mandatory** virtual pre-proposal meeting to be held on:

Date and Time: Monday, June 20, 2022, from 12:00 P.M. to 1:00 P.M.
Location: Virtual: meet.google.com/kcb-hugd-ngw
By Phone: (US) +1 510-680-3485 PIN: 842 509 385#
RAMP ID: See RAMP Opportunity ID: 202904

All questions regarding this TOS **before** the pre-proposal meeting must be submitted in writing via e-mail to:

- Mr. Richard Tavalacci, richard.tavalacci@lacity.org
- Ms. Taraneh Nik-Khah, taraneh.nik-khah@lacity.org
- Ms. Wanda Epps, san.oncall@lacity.org

The deadline for a proposal submission is Thursday, July 28, 2022, before 2:00 P.M. If your firm is interested in this TOS, please submit a proposal via e-mail by the indicated due date to the following LASAN staff:

- Mr. Richard Tavalacci, richard.tavalacci@lacity.org
- Ms. Taraneh Nik-Khah, taraneh.nik-khah@lacity.org
- Ms. Wanda Epps, san.oncall@lacity.org

Thank you for your interest and we look forward to receiving your response to this TOS. Should you decide not to submit a proposal, a **negative response is requested** with a brief explanation of the reason. Your decision to not submit a proposal will not affect your eligibility for future work.

Sincerely,

Nancy Lantin, Sr. Management Analyst II
On-Call Contracts Representative
Administration Division
LA Sanitation and Environment

zero waste • zero wasted water

AN EQUAL EMPLOYMENT OPPORTUNITY - AFFIRMATIVE ACTION EMPLOYER

NL:wae

Attachment: Scope of Services

c: Master Files
Consultants
Alfredo Magallanes, LASAN
Jon Ball, LASAN
Taraneh Nik-Khah, LASAN
Richard Tavalacci, LASAN
David Santos, LASAN

**City of Los Angeles
LA Sanitation and Environment (LASAN)**

On-call Consultant Services Contract

Task Order Solicitation (TOS) SN-141 for

**Comprehensive Monitoring and Specialized Services for
CIMPs, TMDLs, and the SCW Program**

June 2022

1. Introduction

The Watershed Protection Program (WPP) of the City of Los Angeles Bureau of Sanitation (LASAN) plans to utilize consultants to provide specialized technical and monitoring services for Coordinated Integrated Monitoring Programs (CIMPs), Total Maximum Daily Load (TMDL) regulations, and the Safe Clean Water Program (SCWP).

LASAN requires expert support to fulfill monitoring requirements prescribed by the Municipal Separate Storm Sewer System (MS4) Regional Permit (adopted July 23, 2021) for five Watershed Management Groups (WMGs) including Ballona Creek, Dominguez Channel, Santa Monica Bay Jurisdictional Groups 2/3, Santa Monica Bay Jurisdictional Group 7, and Upper Los Angeles River. As the lead agency for these WMGs, LASAN has entered cost-sharing agreements with 29 other agencies and has been tasked with the implementation of current and future CIMPs that contain ongoing monitoring requirements. Consultants will work with LASAN to conduct monitoring, especially First Flush storm monitoring, as well as other as-needed monitoring support. In addition, a portion of laboratory analyses will need to be contracted out, such as in cases where the City in-house laboratory is not certified or equipped to conduct the method required. LASAN also needs assistance in management and analysis of collected data as well as acquiring specialized materials to perform the monitoring on an urgent basis.

Technical expertise is also required for compliance with TMDLs and other discharge limitations specified by the City's NPDES Permits. TMDLs are regulations mandated by the Clean Water Act (CWA) for all waters of the State to meet Water Quality Standards (WQS). The City is subject to 22 TMDLs which apply to discharges from multiple sources, including the MS4 and Wastewater Treatment Plants. The consultants will provide various services which may include but are not limited to specialized technical and legislative investigation, analyses, review, response to draft documents, communications, and/or related tasks relative to TMDL basin plan amendments, stormwater and wastewater pollutant interactions, guidelines, regulations, projects, monitoring programs, and concerns and potential impacts affecting LASAN. Additionally, consultants will develop and conduct Special Studies to help the City negotiate scientifically sound and attainable water quality objectives, which will in turn, enable the City to comply with TMDLs and other water quality objectives with the end goal of protecting public health and the environment in a cost-effective manner. Special Studies and regulatory support have proven to be an effective component in the City's strategies to achieve water quality objectives through robust scientific methodology. Expert support will be essential in compliance with various TMDLs including negotiation of realistic TMDL compliance schedules.

For development of SCWP Projects, qualified consultants are needed to augment and support LASAN staff. This is due to increasing workloads driven by new Project development, data management, analysis, and water quality monitoring and characterization. For Regional Projects, the Fund Transfer agreements require development and implementation of a water quality monitoring plan. All SCWP Projects (Municipal and Regional) will benefit from a thorough characterization of site-specific conditions, as well as an analysis of beneficial uses and the applicable water quality objectives. This Project-specific technical support will help ensure water quality criteria as well as pollutant load reduction goals are met.

2. Scope of Services

The qualified consultant firm will provide LASAN with technical support on an as-needed and sometimes urgent basis. This work includes: (1) Monitoring (i.e. field work during dry and wet weather, specialized laboratory services, best management practices effectiveness monitoring, data management and assessment support), (2) Development and execution of Special Studies to address TMDLs and water quality regulations, (3) Specialized services for TMDL and regulatory issues, (4) SCWP Project support, (5) Acquisition of specialized equipment, (6) Support for annual reporting requirements, and (7) Other related items and services, as needed.

The following provides more details regarding the services required from the qualified consultant:

Task 1: Watershed Monitoring and Reporting:

- a. Support LASAN's efforts to monitor water quality during storm events in all watersheds. This includes providing trained field staff and/or the coordination and implementation of monitoring for an entire watershed. Work may include but is not limited to: preparing autosamplers and collecting QA/QC samples before a storm, programming and pacing autosamplers, obtaining grab samples during a storm, and collecting bottles, compositing, and bringing samples to the City's Laboratory.
- b. Support dry-weather sampling and Best Management Practices (BMP) effectiveness monitoring on an as-needed basis.
- c. Send samples obtained by sampling or from the City to a laboratory capable of performing High Resolution Mass Spectrometry (HRMS) and Toxicity testing, including Toxicity Identification Evaluations (TIE). This includes any other specialized or overflow laboratory monitoring, including obtaining those samples, as needed and directed by LASAN.
- d. Provide guidance on monitoring methods, quality assurance and quality control methods.
- e. Perform non-stormwater outfall (NSWO) Source Identifications and Investigations. This includes the design/planning, monitoring, and lab services required in performing such investigations, as well as briefing of LASAN and incorporation of LASAN comments in investigation design, outcomes and final reports.
- f. Provide staff augmentation during periods of peak demand (e.g. wet weather sampling).
- g. Provide support for data management, assessment, and monitoring plan revisions as required by the Regional MS4 Permit, as well as any other watershed characterization and reporting needs.

Deliverables:

- Coordination meetings with LASAN staff to plan wet and dry weather monitoring activities and facilitate transfer of necessary monitoring equipment, as needed
- Presentations at WMG Meetings
- Investigative report on the design and findings of NSW O Investigations
- Laboratory Coordination, ensuring proper parameters and Minimum Levels are achieved
- Reports including laboratory results in California Environmental Data Exchange Network (CEDEN) format or other standardized reporting templates specified by LASAN

Task 2: Conduct Special Studies to address TMDLs and other water quality regulations:

- a. Development of Special Study concepts for applications to the SCWP (Regional Program)
- b. Perform studies for development of Site Specific Objectives
- c. Re-evaluation of Water Quality Standards and their incorporation into NPDES permits
- d. Assessment of effluent and/or receiving water data against TMDL Waste Load Allocations, Water Quality-based Effluent Limitations, Basin Plan Standards, and other pertinent water quality criteria
- e. Risk-based approaches for assessing water quality and addressing bacteria TMDLs
- f. Microbial Source Tracking and Related Investigations
- g. Other specialized and technical services to perform scientific studies as-needed to better characterize the City watersheds

Deliverables:

- All field and laboratory work associated with performing specialized technical studies
- Formation of any necessary technical advisory committees and/or stakeholder groups to support a robust study
- Technical memos providing design and results of special studies
- Negotiations with regulatory agencies to incorporate findings into Basin Plan Amendments, Permits, or other regulatory documents
- Incorporation of comments from LASAN, WMG members, and/or other stakeholder groups
- Conduct meetings, provide presentations and progress updates to LASAN, Regulators, and/or other stakeholders

Task 3: Specialized services to support compliance with NPDES receiving water regulations and on-going needs for related programs, including but not limited to the following:

- a. Provide guidance and expert summary on discharge limitations
- b. Technical support for TMDL development, reopeners, and time extensions
- c. Provide a broad perspective on how current and/or future regulations may impact discharge requirements for the City's water reclamation plants, MS4, and other permitted discharges
- d. Provide legislative review and support regarding water quality regulations and policies that affect LASAN

- e. Provide analysis and guidance regarding updates to the 303(d) list of impaired water bodies
- f. Provide miscellaneous program support to LASAN's watershed managers
- g. Provide as-needed technical support and oversight for Toxicity Reduction Evaluations (TRE) & TIE
- h. Triennial Review of Basin Plan Standards
- i. TMDL compliance strategies and approaches
- j. NPDES Permit compliance issues and permit renewal support
- k. Analysis of impending environmental policy and assessment of potential impacts on LASAN
- l. Technical support on other issues related to sewer systems and/or surface water quality

Deliverables:

- Monthly meetings (approximately) and/or conference calls with WPP staff to discuss assignments, deadlines, findings, and/or coordination of monitoring activities.
- Provide regulatory alerts and updates to WPP and LASAN Managers on a regular basis and as-needed, in the form of written memos, conference calls, in-person meetings, presentations, and in other formats appropriate to the situation.
- Provide the necessary data, information, and analyses that are needed for LASAN to respond appropriately to existing and forthcoming TMDL issues and other water quality regulations. Identify any data gaps and recommend or develop strategies to obtain the necessary data.
- Provide sound technical advice to LASAN Managers on how to comply with TMDLs, water quality-based effluent limitations, and other water quality standards; assess potential impacts of wastewater and other sources of pollution on surface waters.
- Prepare written comments and/or presentation materials so that LASAN can respond appropriately to various requests for public comment or other inquiries, in a manner that is technically sound and in alignment with LASAN's goals, interests, and values.
- Preparation of memos, reports, and other technical documents that provide clear and concise information, utilizing all relevant background information, and applying robust statistical methods and modeling approaches, as-needed.

Task 4: SCWP Project Support:

- a. Development of monitoring plans and implementation of baseline monitoring
- b. Assessment of beneficial uses and applicable water quality standards
- c. Data management, analysis, and reporting
- a. As-needed collection of wet and dry-weather environmental samples and transportation to an agreed-upon location
- d. Assess water quality data obtained through SCWP Project baseline monitoring with TMDL targets and other applicable water quality standards
- e. Assess environmental data (e.g. sediment and tissue) obtained through SCWP Project baseline monitoring with applicable environmental quality objectives
- f. Support LASAN with SCWP quarterly and annual reporting requirements as-needed
- g. As-needed related tasks, including staff augmentation during periods of peak demand (e.g. wet weather sampling)

Deliverables:

- Monthly meetings (approximately) and/or conference calls with WPP staff to discuss assignments, deadlines, findings, and/or coordination of SCWP Project monitoring activities
- Laboratory Coordination, ensuring proper parameters and Project-specific Minimum Levels are achieved
- Laboratory results in California Environmental Data Exchange Network (CEDEN) format or other standardized reporting templates specified by LASAN
- Technical reports containing data analysis, findings, and assessment of potential metrics for SCWP Projects that are scientifically sound and defensible

Task 5: Specialized Equipment Needs:

- a. Procure urgent and hard-to-acquire specialized equipment, materials, and instruments needed to implement various programs such as CIMP monitoring, Special Studies, and SCWP project monitoring

Deliverables:

- As-needed items such as autosamplers, autosampler accessories, and other materials needed to perform related work on an urgent basis.

Task 6: Annual reporting support for CIMPs and TMDL milestones prescribed by the Regional MS4 Permit:

- a. Support LASAN with the MS4 Annual and Semi-Annual Report
- b. Aid in the reporting of CIMP data, as needed
- c. Assess water quality data obtained through CIMP monitoring with TMDL targets and other applicable water quality standards
- d. Assess environmental data (e.g. sediment and tissue) obtained through CIMP monitoring with applicable environmental quality objectives
- e. Provide technical support to ensure water quality data are properly formatted according to standardized reporting templates (i.e., CEDEN)
- f. Perform complex statistical analysis on an as-needed basis
- g. As-needed enhancements and updates to CIMP data analysis tools and water quality databases

Deliverables:

- Monthly meetings (approximately) and/or conference calls with WPP staff to discuss assignments, deadlines, and findings
- Provide scientifically sound, defensible, and properly formatted exceedance analysis for MS4 Permit requirements including both the Semi-Annual and Annual data submissions.
- Provide technical summaries to managers, as needed
- Functional updates to CIMP data analysis tools, as needed

- Assessment, reporting, interpretation of data in a technical memo, e-mail, or annual report format

Task 7: Provide other related services and products, as requested.

Deliverables:

- Provide staff to augment in-house staff on an as-needed basis
- Assist in evaluation and optimization of monitoring programs
- As-needed maintenance of database used to manage data collected through various programs such as watershed monitoring, SCWP, and Special Studies
- Assist and provide technical support for LASAN at meetings before the State Water Resources Control Board (SWRCB), LARWQCB, and other regulatory and regulated external agencies

Note: As the TMDL and WQS regulatory and legislative arena changes its appearance regularly, LASAN may ask the contractor/consultant to perform related work that is not explicitly itemized in this TOS.

3. Safe Clean Water Municipal Requirements

The selected consultant(s) will be required to meet the provisions of the Los Angeles County Flood Control District (LACFCD) Safe Clean Water Municipal Agreement No. 2020MP47 (**Attachment B**, incorporated herein by reference) for this TOS, as outlined below, which is being partially funded with Safe Clean Water Funds. Consultants seeking additional information regarding the requirements of the Municipal Transfer Agreement may visit the LACFCD website at <https://safecleanwaterla.org/>.

Specific SCWP provisions of the Municipal Agreement between LACFCD and City of Los Angeles that apply to this TOS include:

1. EXHIBIT A – ANNUAL PLAN CONTENTS: Sections A-2; A-4; A-7.
2. EXHIBIT B – GENERAL TERMS AND CONDITIONS: Section B-10. Compliance with SCW Program ([Chapters 16 and 18 of the Los Angeles County Flood Control District Code](#)); Section B-11. Compliance with Law, Regulations, etc.; Section B-26. Reporting.
3. EXHIBIT D – OPERATIONS AND MAINTENANCE GUIDANCE DOCUMENT: Section 7. Ongoing Monitoring Activities

4. COVID VACCINATION REQUIREMENT FOR CONSULTANTS/CONTRACTORS

For the purposes of this section the terms contractor and consultant are interchangeable and deemed to have the same meaning; and the terms subcontractor and subconsultant are interchangeable and deemed to have the same meaning.

Employees of Contractor and/or persons working on its behalf, including, but not limited to, subcontractors (collectively, "Contractor Personnel"), while performing services under this Agreement and prior to interacting in person with City employees, contractors, volunteers, or members of the public (collectively, "In-Person Services") must be fully vaccinated against the novel coronavirus 2019 ("COVID-19"). "Fully vaccinated" means that 14 or more days have passed since Contractor Personnel have received the final dose of a two-dose COVID-19 vaccine series (Moderna or Pfizer-BioNTech) or a single dose of a one-dose COVID-19 vaccine (Johnson & Johnson/Janssen) and all booster doses recommended by the Centers for Disease Control and Prevention. Prior to assigning Contractor Personnel to perform In-Person Services, Contractor shall obtain proof that such Contractor Personnel have been fully vaccinated. Contractor shall retain such proof for the document retention period set forth in this Agreement. Contractor shall grant medical or religious exemptions ("Exemptions") to Contractor Personnel as required by law. If Contractor wishes to assign Contractor Personnel with Exemptions to perform In-Person Services, Contractor shall require such Contractor Personnel to undergo weekly COVID-19 testing, with the full cost of testing to be borne by Contractor. If Contractor Personnel test positive, they shall not be assigned to perform In-Person Services or, to the extent they have already been performing In-Person Services, shall be immediately removed from those assignments. Furthermore, Contractor shall immediately notify City if Contractor Personnel performing In-Person Services (1) have tested positive for or have been diagnosed with COVID-19, (2) have been informed by a medical professional that they are likely to have COVID-19, or (3) meet the criteria for isolation under applicable government orders.

5. Term of Engagement and Cost Estimate

The term of engagement is from the issuance date of the Notice to Proceed (NTP) through July 22, 2024. It is estimated that the cost ceiling for this TOS is \$5,105,000.

6. Solicitation Schedule (Tentative)

- Issue Task Order SolicitationDate of Cover Letter.
- Receive Solicitation Responses.....As indicated in Cover Letter.
- Conduct Interviews if necessary.....12 weeks after issuance of TOS.
- Select and Negotiate.....14 weeks after issuance of TOS.
- Execute Task Agreement Form.....16 - 24 weeks after issuance of TOS.

- **Estimated Project Start Date:** November 2022

7. Solicitation Response Requirements

Solicitation Responses shall not exceed twenty (20) pages, exclusive of cover, dividers and resumes. Solicitation Responses shall be submitted to the following LASAN staff via email, no later than 2:00 pm on the proposal due date indicated in the cover letter:

- Taraneh Nik-Khah, taraneh.nik-khah@lacity.org
- Richard Tavalacci, richard.tavalacci@lacity.org
- Wanda Epps, san.oncall@lacity.org

Solicitation Responses shall include:

- Resume demonstrating that the candidate is capable of meeting the requirements of the Scope of Work. Resume shall include work experience history with dates, and references from past employers, owners, and/or organizations.
- Provide a proposed individual cost breakdown by tasks.
- Provide a breakdown of estimated time for completion of task.
- Proposed Billing Salary Rate Summary for the proposed candidate with all respective direct and indirect costs, markups, expenses, overhead rates and profit. (See Attachment A).
- MBE/WBE/SBE/EBE/DVBE/OBE subcontractors utilized and the percent utilization. (See Attachment A)

Note: Department of Public Works only recognizes:

- MBE/WBE certifications certified by City of LA – Bureau of Contract Administration (LABCA), LA County Metropolitan Transportation Authority (MTA), CalTrans, The Southern California Minority Supplier Development Council (SCMSDC), or Women's Business Enterprise National Council (WBENC)-WEST; and any member of California Unified Certification Program (CUCP); and
- SBE/EBE/DVBE certifications certified by LABCA or State of California – Department of General Services (CA-DGS)
- A firm can only be a MBE or WBE (not both) for a pledged amount
- A firm with multiple certifications is acceptable (i.e., a MBE/SBE/EBE/DVBE firm will fulfill 4 of 6 required categories)
- Provide a copy of valid MBE/WBE/SBE/EBE/DVBE Certifications of MBE/WBE/SBE/EBE/DVBE subcontractors utilized.
- If a subconsultant needs to be added to Schedule A use Mini Outreach Subconsultant Phone Log template uploaded to LABAVN for this TOS.
- Statement pertaining to the candidate's availability.

8. Selection Criteria

The selection team will evaluate the proposals using the following criteria:

- A. Consultant Qualifications, Experience, and Expertise
 - Capability, and experience in providing the Scope of Services as demonstrated by the proposal.
 - Expert knowledge and work experience associated with understanding of the issues, regulatory requirements, and approaches related to MS4 monitoring and TMDLs in Southern California.
 - Proven capability in conducting scientific studies and analysis supporting water quality objectives, TMDL development, re-evaluations, requirements, and basin plan amendments.
- B. Personnel Qualifications, Experience, and Expertise
 - Expert knowledge and experience in TMDL and water quality issues in relation to stormwater and wastewater, and City facilities, operations, and practices.
 - Proposer's knowledge of the City facilities and other environmental media, procedures and practices.
- C. Technical Approach

- Familiarity and understanding of LASAN's strategies and goals in TMDL and water quality related activities.
 - Familiarity and understanding of CIMP, SCWP, and other specialized monitoring activities, studies, and projects.
- D. Project Management Approach
- Ability to effectively and rapidly meet on-going needs for LASAN's CIMP and TMDL programs and SCWP projects.
 - Proven capability in planning and implementation of stormwater and wastewater monitoring approaches, especially in regard to monitoring for the CIMP.
 - Experience and proven track record delivering related projects, plans, and scientific studies on-time and on-budget.
 - Proposer must have excellent written and verbal communication skills and provide timely responses to LASAN's requests.
- E. Competitive Fees and Costs
- The value offered to the City considering cost in comparison to capabilities and experience of the candidates.
 - Direct and indirect costs, markups, expenses, overhead rates and profit will be considered.

9. **Suggested MBE/WBE/SBE/EBE/DVBE/OBE Participation Levels**

The City has set anticipated participation levels (APLs) for sub-consultants as follows: 18% MBE, 4% WBE, 25% SBE, 8% EBE, and 3% DVBE. Minority, women, small, emerging, disabled veteran owned and controlled businesses must be considered along with other business enterprises whenever possible as sources of subconsulting services.

Note: Sub-consultants that are not listed on Consultant's current Schedule A - LIST OF POTENTIAL MBE/WBE/SBE/EBE/DVBE/OBE SUBCONSULTANTS (which includes any previously approved mini outreach) cannot be included in a proposal and/or utilized without the performance of a mini outreach and approval of said outreach by LASAN. A Request to Add Sub(s) should be made at least 10 business days prior to proposal due date. If a consultant needs to add a sub to their Schedule A, please see the Mini Outreach Phone Log and Instructions to Add Sub document associated with this TOS and available for download within the Los Angeles Business Assistance Virtual Network (LABAVN). When a Consultant receives from LASAN an approved Request to Add Sub(s), approved sub(s) then may be included in the proposal.

10. **Task Order Manager**

LASAN On-Call Contracts Representative: Nancy Lantin, Sr. Management Analyst II, On-Call Contracts Representative, Administration Division, (213) 440-8237, nancy.lantin@lacity.org.

Task Managers for this designated TOS:

Taraneh Nik-Khah, Acting Environmental Supervisor II, Watershed Protection Program,
(213) 393-1645,
taraneh.nik-khah@lacity.org.

Richard Tavalacci, Chemist II, Watershed Protection Program, (323) 342-1546,
richard.tavalacci@lacity.org.

11. Disclaimer

The City may or may not decide to award any or part of this task order based on its sole convenience and shall not be responsible for any solicitation response costs.

ATTACHMENT A

COST REIMBURSEMENT - BILLING SALARY RATE BASIS

Firm Name	Status	Last Name	First Name	Position	Raw Rate (\$/hr)	Approved Overhead Rate	Profit	Billing Rate (\$/hr)	Effective Date	Note
Prime Firm	Prime									
Prime Firm	Prime									
Prime Firm	Prime									
Subcontracting Firm Name 1	MBE/SBE/EBE									
Subcontracting Firm Name 2	WBE/SBE/EBE									
Subcontracting Firm Name 3	MBE/SBE									
Subcontracting Firm Name 4	WBE/SBE									
Subcontracting Firm Name 4	SBE/EBE/DVBE									
Subcontracting Firm Name 5	SBE/EBE									
Subcontracting Firm Name 6	OBE									

SUMMARY

Firm Name	Status	Fee	%Fee
Prime			
Subcontracting Firm Name 1	MBE/SBE/EBE		
Subcontracting Firm Name 2	WBE/SBE/EBE		
Subcontracting Firm Name 3	MBE/SBE		
Subcontracting Firm Name 4	WBE/SBE		
Subcontracting Firm Name 4	SBE/EBE/DVBE		
Subcontracting Firm Name 5	SBE/EBE		
Subcontracting Firm Name 6	OBE		
Total Direct Labor Cost of the Prime			
Total Subcontract Expenses			
5% Administrative Fee (markup)			
Other Direct Costs (with no markup)			
Total Task Order Amount			

Total Subconsultant Participation

Pledged	MBE	WBE	SBE	EBE	DVBE	OBE
% of Total Task Order	%	%	%	%	%	%
\$ Amount	\$	\$	\$	\$	\$	\$